

AYLESBEARE PARISH COUNCIL

You are summoned to attend the Aylesbeare Parish Meeting and the Annual Aylesbeare Parish Council Meeting to be held at the Village Hall EX5 2BS on **Wednesday 1st May 2024 at 6:45pm**. The business to be transacted is set out in the agenda below.

Jim Roberts J P Roberts, Clerk to the Council

AGENDA

Annual Parish Meeting

- 1 **Review of the year from the Chairman, Cllr Nick Warren**
- 2 **Reports and Questions from the public**

Annual Council Meeting

- 1 **Election of Chair**
- 2 **Apologies** To consider any apologies for absence.
- 3 **Election of Vice-Chair and Allocation of Roles** Including Village Hall Trustees
- 4 **Councillor Administration** Registers of Interests, Declarations & Emails
- 5 **Review of Council Orders and Policies**
- 6 **Financial Authorisation** Bank, Cheque Signatories, Purchase Threshold for 3 Quotes
- 7 **Risk Management** Risk management for the next 12 months
- 8 **Dates and Times of Meetings** June 2024 to May 2025
- 9 **Public Open Session** 15 minutes for members of the public to raise any issue of concern
- 10 **Declarations of Interest**
- 11 **Minutes** To approve the meeting minutes of 10th April 2024
- 12 **Report of the District & County Councillor**
- 13 **Noticeboards** Replacement or abandonment of Parish noticeboards
- 14 **Planning** [24/0696/AGR](#) **Land off Withen Lane** Agricultural storage building
- 15 **Topics Newsletter** Request for donation
- 16 **Accounts and Annual Governance and Accountability Return (AGAR)**
 - 16.1 **Accounts for 2023-24**
 - 16.2 **AGAR Internal Audit**
 - 16.3 **AGAR Governance**
 - 16.4 **AGAR Accounting**
 - 16.5 **Notice of Public Rights**
- 17 **Finance**
 - 17.1 **Current balances** Current £ 2,454.52 Other accts £ 4,929.65 + £ 707.04 **£ 8,091.21**
 - 17.2 Council to consider the following payments:
 - 17.2.1 **The Play Inspection Company Ltd** Inspection invoice 68176 **£ 177.00**
 - 17.2.2 **J P Roberts** - clerk pay, (April) £ 284.63
 - Reimbursements: Pension payment for April £ 91.47
 - VH Internet Jurassic Fibre (8th April 2024) £ 17.50 **£ 393.60**
 - 17.2.3 **HMRC** (clerk's PAYE Income Tax for April) **£ 68.00**
- 18 **Next Meeting** - Wednesday 5th June 2024

This agenda, and additional background information, can be viewed on the Aylesbeare Parish Council website – www.aylesbeareparishcouncil.co.uk