

**Minutes of the First Meeting of the Aylesbeare Neighbourhood Plan Steering Group held on Monday 17<sup>th</sup> November 2014 in Aylesbeare Village Hall at 7.30pm**

**Present:** Ruth Airdrie; Paul Brinton; Ken and Val Chun; Steve Greenslade; Mark Thomson and David Timms

**Apologies:** John Airdrie

All members of the committee introduced themselves to each other.

**Declarations of Interest:** Paul Brinton declared his interest as a developer living in the village and as the owner of the Aylesbeare Inn which is closed at present.

**Group Chairperson:** David Timms was proposed for this post by Ken Chun. This was agreed to unanimously by the rest of the committee.

**Minutes:** David Timms asked for a member of the committee to take the minutes of the meetings. Val Chun offered to do this.

**Consultants:** David asked if the committee felt that a consultant should be used to guide us in the production of the Neighbourhood Plan. We already have £2,000 coming from EDDC to expense the work involved in formulating a Neighbourhood Plan. Another £7,000 will become available if we decide to use a consultant, but this money has to be spent by 31st March 2015. David has been in contact with Claire Rodway and Tim Spurway from the Planning Department at EDDC who have been very helpful. He has been given the names of three consultants: Greg Davies (who lives in West Hill); Stuart Todd and Paul Weston, who is acting for some of our neighbouring parishes.

Ken Chun suggested that under Parish Council Standing Orders all three should be contacted, asked for a quotation and an outline of the work they would do for the money involved and whether this could be achieved by the end of March 2015. David agreed to contact the consultants named, who would be interviewed by two or three committee members.

David showed the committee Neighbourhood Plans from other parts of the country which illustrates what the end product should look like and which could be used for guidance.

**Funding** - Steve Greenslade agreed to act as Treasurer for the group. Lynn Parker (Parish Clerk) is setting up a sub-account of the Parish Council Accounts to hold the funds for the Neighbourhood Plan.

**Evidence gathered so far:** we have the Village Design Statement from 2006, the Parish Survey for 2012 and the SHLAA site questionnaires from October 2012 and September 2013. Comments from the two questionnaires are to be e-mailed to committee members for background information. We need to decide how long we want our plan to be and obtain from the community what they want the Parish of Aylesbeare to look like in the future.

**How can we display this vision for Aylesbeare to the community?**

1. Displays in the Village Hall outlining the various options.
2. Questionnaires.

Is there an ideal village size to support further amenities e.g. pub, village shop, better public transport etc. etc.?

**Liaison with local Landowners** - Paul and Ken will talk to George Cann.

When we have a consultant on board, the work-load can be divided up into interest fields.

**Date of Next Meeting:** to be arranged for mid-December.