

**Minutes of the Meeting of Aylesbeare Neighbourhood Planning Steering Group held on Thursday March 31<sup>st</sup> 2016 at Aylesbeare Village Hall at 7.30pm**

**Present:** John & Ruth Airdrie; Ken & Val Chun; Steve Greenslade and David Timms

**Apologies:** Mark Fisher

**Declarations of Interest:** None

The minutes of the meeting held on Thursday February 25<sup>th</sup> were approved by the committee (Proposer Steve Greenslade, Seconder Ken Chun).

**Update on Pub Application:** Ken Chun advised that there was no further news about this as the application has still not gone before the EDDC Planning Committee.

David Timms, Ken Chun, Mark Fisher and Steve Greenslade attended a meeting with George and Rosemary Cann and their planning consultant Ed Heynes about plans to develop the field behind the pub. The minutes of this meeting have been sent to Veronica for inclusion on the Parish Website.

**Open Evenings** The committee members will have no access to the proposed plans for the site behind the pub until the open evenings on April 19<sup>th</sup> and April 25<sup>th</sup>. Posters will be distributed around the parish advertising these meetings, and two notices will be put up, one each end of village way. Ed Heynes will attend the meetings to answer any questions that may be raised about the development ideas. Tea, coffee and biscuits will be available and any profits will be given to 'Topics'.

**Comment Form:** The questions to be asked on the Comment Form were discussed at length. David agreed to amend the draft document and circulate it to committee members for their input.

It was agreed that these forms would be handed to all visitors to the Open Evenings for their views. These forms would be evaluated at the end of each Open Evening and passed to the Parish Clerk for safe-keeping.

It was also agreed to have a form for volunteers to complete if they wished to help in the organisation of activities in the parish.

**Next Steps** The committee decided to accept in principle Martin Parkes estimate for the cost of writing up and publishing the Neighbourhood Plan. David was asked to ask Martin to include analysis of the Comment Forms in this figure. It was decided that after the Open Evenings would be the time to apply for a further grant to complete the work.

**Matters arising:** None

**Date of Next Meeting:** Thursday May 19<sup>th</sup> at 7.30pm

The meeting closed at 9.30pm.