

# AYLESBEARE PARISH COUNCIL

## ANNUAL GENERAL MEETING

You are hereby summoned to attend the Annual General Meeting of Aylesbeare Parish Council to be held online on Wednesday 5 May 2021 at 7pm.

The Agenda is set out below:

*Jim Roberts*

Mr J P Roberts

Clerk to the Council

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Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

### AGENDA

1. **Election of Chairman**
2. **Declaration of Acceptance of Office by Chairman**
3. **Apologies for Absence**
4. **Election of Vice-Chairman**
5. **Appointment to Committees**  
VHMC (3 members), CSG (formerly LAG), Exeter Airport CC
6. **To consider the Council's financial authorisation.**
  - (i) To consider authority to sign cheques
  - (ii) To consider the amount at which the Council may make purchases/payments above which it will be necessary to obtain three estimates (currently £1000).
7. **Review of Rules & Policies**  
Standing Orders, Code of Conduct, Risk Management, GDPR, Accessibility
8. **Dates and times of meetings**
  - (i) To consider the dates and times of meetings for the next 12 months
  - (ii) To consider the Power to Act on Planning Applications and the authority to issue cheques during any months that the Council does not meet or when normal time constraints cannot be adhered to
9. **Bank Mandate**  
To consider whether the bank mandate with NatWest be continued.
10. **Insurance**  
To note that the Parish Council's insurance is due for renewal.