

AYLESBEARE PARISH COUNCIL

MINUTES of the Annual General Meeting of Aylesbeare Parish Council held virtually (online) on **Wednesday 5th May 2021** at 7pm.

Recording started at 7:00.

PRESENT

Cllr Nick Warren
Cllr Mark Branson (Vice Chair)
Cllr Anna Thompson
Cllr Jacky Owen
Cllr Kirsty Trude

IN ATTENDANCE: Jim Roberts (Clerk and RFO)

Others present: 3 members of the public

1. Election of Chairman

Council **RESOLVED** to elect Cllr Warren as Chairman and he duly signed his Acceptance of Office.

2. Apologies for Absence

Cllr Jess Bailey(EDDC) sent her apologies.

3. Election of Vice-Chairman

Council **RESOLVED** to elect Cllr Branson as Vice-Chairman.

4. Appointment to Committees

4.1 Village Hall Management Committee (VHMC - 3 members) – Ex-Cllr Daly (who resigned from the Parish Council on 3rd May) remains the Chairman of the VHMC. Cllrs Branson & Warren had resigned as Trustees due to the unlimited Trustee Liability. Should this issue be resolved to their satisfaction Cllrs Warren, Branson and Thompson will be the ex-officio Trustees on the VHMC.

The Council noted that the VHMC had heard a proposal to reduce the 3 Parish Councillor Trustees to one. The Chairman thanked ex-Cllr Daly for his endeavours and looked forward to hearing the progress.

4.2 CSG (formerly LAG) – The Council **RESOLVED** to accept Cllr Trude's offer to volunteer.

4.3 Exeter Airport CC - Ex-Cllr Daly's offer to continue as lay member of this committee.

4.4 Health Committee – Council **RESOLVED** to accept Cllr Owen's offer to continue in this role.

5. To consider the Council's financial authorisation.

Council unanimously **RESOLVED** to continue the current arrangement, ie to obtain three estimates for any expenditure over £1000. Council noted that a Formal Tender Process would be needed for any expenditure above £50,000.

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Chair
Initials

7. Review of Rules & Policies

Council unanimously **RESOLVED** to continue with the existing policies below

- Standing Orders
- Code of Conduct
- Risk Management
- Complaints Procedure – 3 Jan 2007 change to July 2012.
- Grievance Procedure -
- Asset Register –

and noted that Cllr Trude may well bring some revisions to later meetings as she develops her Welcome Pack for new Cllrs.

8. Dates and times of meetings

Council unanimously **RESOLVED** to continue hold monthly meetings on the first Wednesday of the month with exceptions that

- January’s meeting would be held on the second Wednesday at the clerk’s request
- There would be no meeting in August as usual

9. Bank Mandate

Council unanimously **RESOLVED** to continue to use NatWest Bank until the clerk had time to investigate alternatives that would facilitate electronic banking.

10. Insurance

Council noted that the Parish Council’s insurance is due for renewal.

The Chairman closed the meeting at 7:36pm.

Signed
Cllr N. R. Warren, Chairman

Date