

**Aylesbeare Neighbourhood Plan Steering Group (B) Meeting**  
**Minutes 14 June 2017**

**Attendees**

Paul Brinton  
Steve Greenslade  
Jenny Meredith  
Bill Pearson

**Apologies**

Mark Fisher  
Brett Mitchell

**1. Declarations of Interest**

Remain the same as the previous meeting.

**2. Content of the Parish Questionnaire**

The group discussed the structure of the questionnaire to be issued to all Parish Residents. They agreed that the Consultation, in relation to the draft Neighbourhood Plan, had only raised significant objections in relation to the Housing Section of the Plan. Therefore the questionnaire would only focus on whether the housing aspect is included in the final Neighbourhood Plan.

The group agreed the questionnaire should be very simple and only ask residents if they would like a new housing development in the Parish. It would need to set out that East Devon District Council have deemed the Parish as ‘countryside’ and ‘unsustainable’ with no obligation to build any housing over the next 10-15 years. Therefore if the Parish want to include a housing development within the Plan this would need to be a proposal driven by the whole local community.

**3. Structure of the Parish Questionnaire**

The Group had a lengthy discussion about how to appropriately phrase the questionnaire so that all residents understand the options and can respond in an informed way. JM had put together an outline questionnaire to help start the discussion. The group discussed two possible options:

- a) Residents are asked if they would like the Neighbourhood Plan to propose a new housing development within the Parish? Yes or No
- b) Residents are asked if they would like the housing development at Within Lane, of up to 10 houses, to be included in the final Neighbourhood Plan? Yes or No

The group discussed that depending on the final approach that is agreed, further consultation with the Parish may be required.

**Action point:** JM to draft the outline questionnaires and send to the Steering Committee for comment and final agreement. (A further meeting will be held if necessary).

**Action Point:** SG would then take the final draft questionnaire to Martin Parkes (Independent Consultant) for his advice. He would also ensure Tim Spurway (EDDC) had the chance to review the questionnaire.

**Action point:** JM and BP would take the questionnaire to the Parish Council for their comments.

**4. Finance**

The group discussed that there is very little funding available to administer the questionnaire. Some money may be available from the Parish Council for printing costs. JM and PB had looked into funding options, as agreed at the last Steering Group Meeting, but unfortunately there does not appear to be a source of funding that can be used for this re-consultation process.

**5. Timeline**

The group agreed that a good response rate is needed if the content of the Final Neighbourhood Plan is to be based on the findings. It was agreed that it would not be wise to

issue the questionnaire during school holidays. Therefore the Steering Group would aim for the questionnaire to be issued to all residents during the week of 9<sup>th</sup> September 2017.

The group would seek support from other Parishioners to help deliver and then collect questionnaires. A post-box for responses will also be placed in the red telephone box and posters will be put up around the Parish to encourage responses.

**Action Point:** BP to draft the Topics article for the July edition of Topics. The aim of the article is to encourage people to participate and respond.

#### **6. Social Impacts**

BP had undertaken further research into social impacts for inclusion in the Neighbourhood Plan.

**Action point:** BP to circulate to the Group his social impacts findings.

#### **Date of Next Meeting**

The next meeting will be held in August before the questionnaire is issued. All action points that need to be completed prior to this meeting will be completed via correspondence.

The meeting closed at 21:25.